

## Impact Assessment - First Stage

### 1. Details of the initiative

**Initiative description and summary:** Home to School Travel Policy 2020

This is a proposed new policy which makes some changes to the Council's current home to school travel policy. The proposed new policy also provides additional details and explanations on the Council's home to school travel arrangements.

**Service Area:** Home to School Transport

**Directorate:** Education, Leisure & Lifelong Learning

### 2. Does the initiative affect:

	Yes	No
Service users	x	
Staff		x
Wider community	x	
Internal administrative process only		x

### 3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age	x				M	The Council's arrangements for home to school travel relate to children and young people which range in age from pre-school aged young children to students over the age of 16 years.
Disability	x				M	The Council's arrangements for home to school travel include those children and young people with a disability.
Gender Reassignment		x			L	This is not a criteria considered in terms of the Council's home to school travel arrangements.

Marriage/Civil Partnership		x			L	This is not a criteria considered in terms of the Council's home to school travel arrangements.
Pregnancy/Maternity			x		L	This is not a criteria considered in terms of the Council's home to school travel arrangements but could be considered under an exceptional circumstances criteria.
Race		x			L	This is not a criteria considered in terms of the Council's home to school travel arrangements. Pupils of different race and culture currently access the Council's home to school travel arrangements.
Religion/Belief	x				M	The Council's arrangements for home to school travel currently include discretionary transport for pupils attending their nearest suitable school according to their choice for Voluntary-Aided (Faith) education.
Sex		x			L	This is not a criteria considered in terms of the Council's home to school travel arrangements. Pupils of both sexes currently access the Council's home to school travel arrangements.
Sexual orientation		x			L	This is not a criteria considered in terms of the Council's home to school travel arrangements.

#### 4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language				x		The Council's arrangements for home to school travel currently include discretionary transport for pupils attending their nearest suitable school according to their choice for Welsh-medium education. The proposed increase in post-16 charges for a spare seat could have a potential impact on

						those students travelling to Welsh-medium post-16 education.
Treating the Welsh language no less favourably than English	x					The Council's home to school travel arrangements treat both Welsh-medium and English-medium provision equally.

**5. Does the initiative impact on biodiversity:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity	x					The proposed new home to school travel policy assists in encouraging pupils and students to use alternative ways of getting to school including walking or cycling.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.	x					The proposed new home to school policy assists the Council to ensure the best use of public resources and stipulates transport will be shared unless in exceptional circumstances. This means that the maximum number of pupils will be allocated on the least number of vehicles to ensure that only the required number of vehicles are utilising the roads for the purpose of home to school travel arrangements across Neath Port Talbot.

**6. Does the initiative embrace the sustainable development principle (5 ways of working):**

	Yes	No	Details
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<b>Long term</b> - how the initiative supports the long term well-being of people	x		The new proposed policy if implemented will be utilised by current pupils and future pupils. It will also be used to determine what arrangements the Council makes in terms of home to school travel from 2020 up until a change in duties imposed on the Council by legislation or there is a need for further review.
<b>Integration</b> - how the initiative impacts upon our wellbeing objectives	x		The current home to school policy is included in the Directorates plans which link to the Council's wellbeing objectives. The proposed new policy will be included in future plans if it is implemented.
<b>Involvement</b> - how people have been involved in developing the initiative	x		The proposed new policy will be subject to a public consultation exercise to seek views from stakeholders before the Council makes any decision about changes to its current home to school travel arrangements.
<b>Collaboration</b> - how we have worked with other services/organisations to find shared sustainable solutions	x		The public consultation exercise will include both internal and external stakeholders and will receive views from all stakeholders to inform the policy development process.  The proposed new policy sets out the arrangements for both Education transport officers and Environment's passenger transport department officers to follow. The policy also sets out the eligibility criteria for those wishing to apply for home to school travel assistance.
<b>Prevention</b> - how the initiative will prevent problems occurring or getting worse	x		The proposed policy ensures stakeholders are informed of what is covered and what is not in terms of eligibility for home to school travel assistance.

**7. Declaration - based on above assessment (tick as appropriate):**

A full impact assessment (second stage) <b>is not</b> required	
Reasons for this conclusion	

A full impact assessment (second stage) <b>is</b> required	<b>x</b>
Reasons for this conclusion	
<p>The proposed new policy is subject to a public consultation exercise. All stakeholders will be invited to provide their views on the proposed new policy. These stakeholder views will provide information about potential impacts. Therefore a full impact assessment is required following the conclusion of the public consultation exercise.</p>	

	<b>Name</b>	<b>Position</b>	<b>Signature</b>	<b>Date</b>
Completed by	Debora Holder-Phillips	ELLL Performance & Planning		May 2019
Signed off by	Chris Millis	Head of Service (Participation) Education, Leisure & Lifelong		May 2019

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